

**MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE TOWN OF TOFIELD held Tuesday, April 14, 2009**

**PRESENT**

1. Mayor Chehayeb; Councillors Robinson, Brown, Dueck, Tiedemann, Hulley, Conquest; Chief Administrative Officer Neufeld; Recording Secretary Regehr.

Also present Viny Reed, Janet Winsnes, Gord Harris, Darren Erickson and Dr. Adkadri Alarape.

**CALL TO ORDER**

2. Mayor Chehayeb called the meeting to order at 7.00 p.m. Mayor Chehayeb called for a minute silence in memory of Jackie Kallal.

**ADOPTION OF AGENDA**

01-04-09

3. Request to add:
  9. (f) Beaver Emergency Services Commission
  9. (g) Appointment Director Disaster Services
  9. (h) Budget Meeting
  9. (i) Holden Centennial
  9. (j) F.C.S.S.

**MOVED** by Robinson that the Agenda be approved as amended.

CARRIED UNANIMOUSLY

**MINUTES**

02-04-09

4. (a) **MOVED** by Dueck that the Minutes of the Regular Meeting of Council of the Town of Tofield held Monday, March 23, 2009 be confirmed as presented.

CARRIED UNANIMOUSLY

**DELEGATION**

5. 7:00 p.m. Darren Erickson introduced Dr. Akadri Ajiboye Alarape, who has just newly arrived and accepting patients at the Tofield Medical Clinic.

Mayor Chehayeb welcomed Dr. Alarape on behalf of Council. Dr. Alarape thanked Council for their support.

7:15 p.m. Janet Winsnes, Manager Beaver Foundation and Gord Harris, Western Management Consultant, were present regarding a Beaver Foundation Municipal Needs Update.

Harris reviewed with Council the facilities and types of senior housing with levels of care. Beaver Foundation is seeking Municipal comments and input for their needs assessment.

Council will review and seek input from the Health Foundation and FCSS, with a response to Beaver Foundation by beginning of May 2009.

Winsnes, Harris, Erickson and Alarape left the Council Chambers at 7:26 p.m.

**IN CAMERA**

03-04-09

6. **MOVED** by Brown to go In Camera at 7:26 p.m.

CARRIED UNANIMOUSLY

04-04-09

**MOVED** by Hulley to revert back to the regular meeting at 7:46 p.m.

CARRIED UNANIMOUSLY

Reed left the Council Chambers at 7:46 p.m.

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05-04-09 6. **MOVED** by Chehayeb that an addendum be added to the Agreement between the Town of Tofield and David Reid dated July 10, 2007 to allow for the following:

- \$70,000 for the required additional one acre,
- Reid to cover the cost of subdivision,
- This additional acre be incorporated into Lot 3, and
- Allow for access to Lot 4 through Lot 2.

CARRIED

**FINANCIAL**

06-04-09

7. (a) **MOVED** by Dueck that the Interim Budget Report for the month ending March 31, 2009 be confirmed as presented.

CARRIED UNANIMOUSLY

07-04-09

(b) **MOVED** by Tiedemann that the Financial Statement for the month ending March 31, 2009 be confirmed as presented.

CARRIED UNANIMOUSLY

08-04-09

(c) **MOVED** by Brown that the Open Payables for the months of March and April 2009 in the total amount of \$487,758.95 be approved for payment.

CARRIED UNANIMOUSLY

**CORRESPONDENCE**

Tofield Satellites  
09-04-09

8. (a) **MOVED** by Robinson that the invitation from the Tofield Satellites to attend their Windup on April 18, 2009 be received and filed.

CARRIED UNANIMOUSLY

Condolences  
10-04-09

(b) **MOVED** by Hulley that the letter of condolences from Beaver County in the loss of Jackie Kallal be received and filed.

CARRIED UNANIMOUSLY

Beautification Comm.  
11-04-09

(c) **MOVED** by Dueck that the notes from the Downtown Beautification Committee meeting held April 7, 2009 and the letter from Tofield School regarding cleanup April 20, 2009 be received and filed.

CARRIED UNANIMOUSLY

Annexation Hearing  
12-04-09

(d) **MOVED** by Brown that the letter from the Municipal Government Board regarding the Annexation Hearing to be held April 30, 2009 be received and filed.

CARRIED UNANIMOUSLY

**NEW BUSINESS**

Seniors Week  
13-04-09

9. (a) Letter from Alberta Seniors Advisory Council requesting Municipal Proclamation was presented.

**MOVED** by Tiedemann that the week of June 1-7, 2009 be proclaimed Seniors Week.

CARRIED UNANIMOUSLY

**NEW BUSINESS**

9. (b) Landfill Study – Engineered Variance was presented.

13-04-09  
Landfill Study

**MOVED** by Dueck that Select Engineering proceed with an application to Alberta Environment for a reduction of the setback distance from the landfill property line.

CARRIED UNANIMOUSLY

BRAED

- (c) BRAED Report – Verbal report from Councillor Conquest on the Board of Directors meeting held March 26, 2009.

- (d) Shared Services Agreement

Ambulance  
14-04-09

- (i) **MOVED** by Dueck that the Ambulance Shared Services Agreement be extended to March 31, 2009 to authorize payment of expenses in the first quarter of 2009.

CARRIED UNANIMOUSLY

Fire  
15-04-09

- (ii) **MOVED** by Hulley that the Fire Protection Shared Services be extended to December 31, 2009, with the following amendments, and subject to the approval of the other municipalities:

- 28. The cost of other shared expenses not included above, such as the following:
  - a) Regional Fire Chief expenses shall be shared between the Town or Village and the County based on the following formula:

Beaver County	74%
Town of Tofield	12%
Village of Ryley	4%
Village of Holden	3%
Town of Viking	7%
  - Appendix "B"
    - a) One-third (1/3) of the cost shall be based on parcel count. Each party shall pay its share based on the proportion of its ten-year average parcel count to that of the total ten-year average parcel count in the respective Fire Service Area. The County's parcel count in the Central Fire Protection Response Area shall be divided equally between the Villages of Ryley and Holden. For purposes of this section, usage from the last ten complete years shall be included.
    - b) One-third (1/3) of the cost shall be based on population. Each party shall pay its share based on the proportion of its population to that of the total population in the respective Fire Service Area as provided by Statistics Canada, or subsequent municipal census held pursuant to provincial legislation. Following a federal or municipal census, any changes in population will be effective for the subsequent calendar year.

One-third (1/3) of the cost shall be based on usage. Each party shall pay its share based on the proportion of its usage to that of the total usage in the respective Municipality averaged over the previous ten (10) years, based on statistics provided by the Fire Departments.

CARRIED UNANIMOUSLY

**NEW BUSINESS**

Recreation  
16-04-09

9. (iii) **MOVED** by Brown that the Recreation Shared Services Agreement between the Town of Tofield and Beaver County be approved subject to approval of Beaver County, with the following amendments:
- a) Clarify that any additions of recreational facilities to the Agreement may only be made by unanimous agreement of the urban municipality and the County.
  - b) In the absence of usage statistics, usage shall be apportioned on the same basis as the population of each municipality.
  - c) Define capital expenditures and clarify that they are not included in the Agreement.
  - d) Require the urban municipalities to justify an increase in the operating deficit that is more than 5% of the previous year's actual operating deficit.
  - e) Provide for the County to terminate the Agreement (with sufficient notice) if the operating deficit of a facility becomes too high to justify its continued operation.
  - f) Require the urban municipality to provide financial statements if requested.
  - g) Add dispute, withdrawal, and termination clauses.

CARRIED UNANIMOUSLY

Library  
17-04-09

- (iv) **MOVED** by Tiedemann that the Library Shares Services Agreement between the Town of Tofield and Beaver County be approved subject to approval of Beaver County, with the following amendments:
- a) In the absence of usage statistics, usage shall be considered to be equal between the County and the Town.
  - b) Establish thresholds for operating expenses.
  - c) Require the Library Board to justify any increase in the operating deficit that is more than 5% of the previous year's actual operating deficit.
  - d) Require Library Board to provide financial statements, if requested.
  - e) Add dispute, withdrawal, and termination clauses.

CARRIED UNANIMOUSLY

Agricultural Society  
18-04-09

- (v) **MOVED** by Dueck that the Shared Services Agreement between the Town of Tofield, Beaver County and Tofield Agricultural Society be approved subject to approval of Beaver County and the Tofield Agricultural Society, with the following amendments:
- a) Clarify that any additions of recreational facilities to the Agreement may only be made by mutual consent of all parties.
  - b) In the absence of usage statistics, usage shall be apportioned on the same basis as the population of each municipality.
  - c) Define capital expenditures and clarify that they are not included in the Agreement.
  - d) Add dispute, withdrawal, and termination clauses.

CARRIED UNANIMOUSLY

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**NEW BUSINESS**

9. (d) (vi) **MOVED** by Tiedemann that the Beaver Foundation Shared Services Agreement be tabled.
- Beaver Foundation  
19-04-09 CARRIED UNANIMOUSLY
- (e) Local Improvement Bylaws
- Bylaw 1208  
20-04-09 **MOVED** by Hulley that Bylaw 1208 be read a first time.  
CARRIED UNANIMOUSLY
- 21-04-09 **MOVED** by Tiedemann that Bylaw 1208 be read a second time.  
CARRIED UNANIMOUSLY
- 22-04-09 **MOVED** by Conquest that Bylaw 1208 be presented for third reading.  
CARRIED UNANIMOUSLY
- 23-04-09 **MOVED** by Dueck that Bylaw 1208 be read a third time.  
CARRIED UNANIMOUSLY
- Bylaw 1209  
24-04-09 **MOVED** by Brown that Bylaw 1209 be read a first time.  
CARRIED UNANIMOUSLY
- 25-04-09 **MOVED** by Robinson that Bylaw 1209 be read a second time.  
CARRIED UNANIMOUSLY
- 26-04-09 **MOVED** by Hulley that Bylaw 1209 be presented for third reading.  
CARRIED UNANIMOUSLY
- 27-04-09 **MOVED** by Tiedemann that Bylaw 1209 be read a third time.  
CARRIED UNANIMOUSLY
- Bylaw 1210  
28-04-09 **MOVED** by Conquest that Bylaw 1210 be read a first time.  
CARRIED UNANIMOUSLY
- 29-04-09 **MOVED** by Dueck that Bylaw 1210 be read a second time.  
CARRIED UNANIMOUSLY
- 30-04-09 **MOVED** by Brown that Bylaw 1210 be presented for third reading.  
CARRIED UNANIMOUSLY
- 31-04-09 **MOVED** by Robinson that Bylaw 1210 be read a third time.  
CARRIED UNANIMOUSLY
- Bylaw 1211  
32-04-09 **MOVED** by Hulley that Bylaw 1211 be read a first time.  
CARRIED UNANIMOUSLY

**NEW BUSINESS**

9. (e) Local Improvement Bylaws

33-04-09 **MOVED** by Tiedemann that Bylaw 1211 be read a second time.

CARRIED UNANIMOUSLY

34-04-09 **MOVED** by Conquest that Bylaw 1211 be presented for third reading.

CARRIED UNANIMOUSLY

35-04-09 **MOVED** by Dueck that Bylaw 1211 be read a third time.

CARRIED UNANIMOUSLY

Bylaw 1212  
36-04-09 **MOVED** by Brown that Bylaw 1212 be read a first time.

CARRIED UNANIMOUSLY

37-04-09 **MOVED** by Robinson that Bylaw 1212 be read a second time.

CARRIED UNANIMOUSLY

38-04-09 **MOVED** by Hulley that Bylaw 1212 be presented for third reading.

CARRIED UNANIMOUSLY

39-04-09 **MOVED** by Tiedemann that Bylaw 1212 be read a third time.

CARRIED UNANIMOUSLY

Bylaw 1213  
40-04-09 **MOVED** by Conquest that Bylaw 1213 be read a first time.

CARRIED UNANIMOUSLY

41-04-09 **MOVED** by Dueck that Bylaw 1213 be read a second time.

CARRIED UNANIMOUSLY

42-04-09 **MOVED** by Brown that Bylaw 1213 be presented for third reading.

CARRIED UNANIMOUSLY

43-04-09 **MOVED** by Robinson that Bylaw 1213 be read a third time.

CARRIED UNANIMOUSLY

Beaver Emergency  
Services Commission  
44-04-09

(f) Beaver Emergency Services Commission

**MOVED** by Hulley that Council approve the mandate of the proposed regional fire services commission to be fire protection, as well as possible additional mandates of emergency management (disaster services), ambulance services, community peace officer, enhanced RCMP, and industry and other, if appropriate.

CARRIED UNANIMOUSLY

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**NEW BUSINESS**

- 45-04-09                    9.     **MOVED** by Tiedemann that Council approve the name of the proposed regional fire services commission to be "Beaver Emergency Services Commission".
- CARRIED UNANIMOUSLY
- 46-04-09                    **MOVED** by Conquest that Council approve representation on the proposed Beaver Emergency Services Commission to be one member from each of the Towns of Tofield and Viking and the Villages of Ryley and Holden and three members from Beaver County; and further that a quorum be four members – two urban members and two rural members.
- CARRIED UNANIMOUSLY
- 47-04-09                    **MOVED** by Dueck that Council approve the transfer of all municipally-owned assets to the proposed Beaver Emergency Services Commission at a nominal cost, with no ownership or equity transferring back to a municipality that withdraws following incorporation.
- CARRIED UNANIMOUSLY
- 48-04-09                    **MOVED** by Brown that the Town of Tofield, as a member of the proposed Beaver Emergency Services commission, retain its fire protection reserve.
- CARRIED UNANIMOUSLY
- 49-04-09                    **MOVED** by Robinson that Council approve the formula for funding capital reserves and out-right capital purchases of the proposed Beaver Emergency Services Commission to be the operating Shared Services Formula (i.e. 1/3 population, 1/3 parcel count, and 1/3 usage).
- CARRIED UNANIMOUSLY
- 50-04-09                    **MOVED** by Hulley that Council approve the interim location of the proposed Beaver Emergency Services Commission Office in Viking.
- CARRIED UNANIMOUSLY
- 51-04-09                    **MOVED** by Tiedemann that Council approve the Business Plan for the establishment of a regional emergency services commission, and that the Minister of Municipal Affairs be requested to approve establishment of the Beaver Emergency Services Commission.
- CARRIED UNANIMOUSLY
- Director Disaster  
Services  
52-04-09                    (g)     **MOVED** by Conquest that Council appoint David Zayonce, Regional Fire Chief, as the Regional Director of Disaster Services for the purposes of the Regional Disaster Services Framework Agreement, effective May 1, 2009.
- CARRIED UNANIMOUSLY
- Budget Meeting                    (h)     Budget Meeting scheduled for Monday, April 27, 2009 at 6:00 p.m.
- Holden Centennial                    (i)     Holden Centennial Celebrations – Letter of congratulations to the Village of Holden and that the Town of Tofield will have an entry in their parade.

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**NEW BUSINESS**

Volunteer Week

9. (j) Invitation to celebrate National Volunteer Week April 19-25, 2009, from FCSS with an Open House B-B-Q on Tuesday, April 21, 2009 from 4:30 – 7:00 p.m.

**ADJOURNMENT**

53-04-09

10. **MOVED** by Hulley that the meeting adjourn at 8:50 p.m.

CARRIED UNANIMOUSLY

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER